

Attending: John Hemingway, William Thompson, Amy Brock, Sean Cordes, Judy Dallinger (ex officio), Steve Bennet, David Haugen, Candace McLaughlin (ex-officio), John Hemingway, Steve Bennet, Phyllis Rippey, Kathleen O'Donnell-Brown, Douglas Huff, William Thompson, David Casagrande, Jim Schmidt,

Meeting Called to Order: 3:29

1. Approval of minutes Minutes Approved

2. Announcements – Senate approvals:
 - a. **Policies and Procedures Faculty Senate approved our policies and procedures**
 - b. History 144 **Approved by Faculty Senate**
 - c. BAT 279 withdrawn This proposal was withdrawn.

3. Request for Inclusion – General Honors:
 1. Phyllis: Any questions?
 1. David Casagrande: It seems vague.
 2. Phyllis: This is a three hundred level course—it looks like an advanced course in the major, not a foundational course. How do we justify letting honors students take advanced courses when we don't allow other advanced classes into Gen Ed?
 3. Dallinger: What do the guidelines say.
 4. Phyllis: It has always been understood across the state that Gen Ed classes are foundational.
 5. Steve: Is this because of the new requirement for Fine Arts?
 6. Phyllis: I don't think so. Phyllis reads from catalog of the “advanced” honors courses.
 7. This item is tabled until the Honors College can speak to the issue of the advanced courses.

4. Writing survey results
 - a. Analysis: David Casagrand: Provides analysis. See attached.
 - b. Next steps: Phyllis: Will we continue to use this survey?
 - a. Actually this survey had about the same response rate as the longer survey. Perhaps we want to do the long survey one semester, the short

courses, by area, for each goal the total number in that area. For goal one, for example, we want to know if there are 2000 students have taken math natural sciences for goal one, how successful were they? Goals by divisions. **To what degree does each area contribute to each goal.**

v. Candace: You may want to break out math

w. David Haugen makes a motion in re **u**: above. John Hemingway seconds.

x. **Motion passes unanimously.**

y. Phyllis: We have to do this assessment by the end of the semester.

6. Phyllis: **Creation of a subcommittee to explore the digital preservation of the committees archives. Bill, Amy, David Casagrande, Phyllis**

7. Discussion of what to do with courses that have not been offered in a few years, the deep freeze option.

8. Judi Dallinger: Hmmm it looks like the Chemistry department mislabeled what goals they are reporting on. I will check up on this,

9. Phyllis: Discusses whether or not we will see any course coming down the pike.

1. Jim: There's a philosophy course coming in March.

10. Phyllis: Perhaps we don't have to meet again in February. I will let you know.