

Q: WHAT HAPPENS NEXT?

After a Letter of Notice is sent, you can schedule an informational meeting with a member of the Equal Opportunity and Access Office. At the informational meeting, you will review the procedures, discuss your responsibilities, and be given the opportunity to ask any questions you may have. At that time, the investigators will ask for a written statement from you and will schedule your interview.

Q: WILL I HAVE THE OPPORTUNITY TO GIVE MY OWN PERSPECTIVE ABOUT THE ALLEGATIONS?

Yes! After your informational meeting is complete, or after the deadline passes for the Respondent to attend such a meeting, the Investigator assigned to the complaint

Q: IF I PROVIDE INFORMATION FOR THE INVESTIGATION, WILL OTHERS BE ABLE TO VIEW IT OR OBTAIN COPIES OF THE INFORMATION THAT I PROVIDE?

If you are a student, the Family Educational Rights and Privacy Act (FERPA) O

Q: IF I AM AN EMPLOYEE, WILL MY BOSS KNOW THAT I AM INVOLVED IN AN INVESTIGATION?

It is possible. If the incident happened while you were working, your supervisor may be notified of a pending investigation. In addition, if there is a finding of a violation, sanctions may affect your workplace. In that circumstance, your supervisor would be notified.

Q: WILL MY FRIENDS OR COWORKERS FIND OUT ABOUT THE INVESTIGATION?

It depends. The investigators are obligated to seek the relevant information necessary to make an informed and factual determination. This information is often only available from close friends and/or co-workers. While these individuals may be contacted to share any information that they have, the Investigators will never share unknown or unnecessary information about the investigation with these individuals. They will also not be notified of the results of the investigation.

Q: WHERE CAN I ASK ADDITIONAL QUESTIONS ABOUT THE INVESTIGATIVE PROCESS?

Investigations are supervised by the Director of Equal Opportunity and Access/Title IX Coordinator. They are available during business hours (Monday-Friday 8:00AM-4:30PM) to answer any questions regarding the investigative process:

QUESTIONS TO ASK YOUR COUNSELOR TO GET THE MOST OUT OF YOUR REPORT?

Student Information	Confidential	Purpose	Services
Student ID: _____ Name: _____ Email: _____ Phone: 98-188-_____ Hours: _____ day-Friday		To assist students throughout their educational periods focusing on academic and personal development during their time at	- Career Reso - Health and Ment - Student Development - Student Rights and Responsibility - Care Report - Absences - Emergency/Crisis Follow up
University Counseling Center Memorial Hall 102 Email: u.edu Phone: 8-2453 Hours: _____ day-Friday 8:00AM-4:30PM			

Q: DOES GOING



Q: WHAT IF I DON'T REMEMBER MUCH BECAUSE OF ALCOHOL AND/OR OTHER DRUG USE?

It is important that you still come into the office and disclose the information that you do remember. Your participation in the investigation process is in your best interest, no matter the amount of detail/information you are able to provide.