• Prepare for NCATE reaccreditation

The changes in the School Counseling specialization to address the new CACREP Standards are reflective of expectations of NCATE.

The Department and School Counseling faculty assisted in the preparation of numerous artifacts for the NCATE reaccreditation report and participated in the site visit.

• Strengthen academic programs through review and discipline-specific accreditation

The changes implemented in 2010 and 2011 addressing the new CACREP Standards were reviewed during the Annual CNED Faculty Retreat utilizing both formal and informal assessments.

to our current course offerings.

- Review FYE Not applicable.
- Increase course based civic learning and service learning

CN 519 Crisis and Trauma Counseling students completed an online Psychological First Aid Training that prepares counselors to provide assistance in emergency situations.

Expand study abroad and multicultural initiatives

A CNED faculty member is working with WIU Study Abroad Program to explore student learning opportunities in Kenya. A graduate assistant from CNED is researching initiatives for study abroad.

Support scholarly/ professional activity

Faculty were each provided with \$750.00 in travel/ professional development funds to present and attend professional conferences/ meetings/ workshops.

Additionally, CNED utilizes technology available (i.e., laser printer, ipods, projectors) for preparing scholarly activities and communication while conducting professional activity.

• Investigate interdisciplinary/ collaborative initiatives

A faculty member is conducting research with Loyola, Argosy, and NDSU.

A faculty member is conducting research with Youngstown State and Cornell University.

• Integrate the utilization of technology into the classroom

Faculty worked to integrate additional technology into the classroom during 2011. This technology included the use of Western On-Line to distribute syllabi, augment lessons, and give exams.

Additionally, faculty are using videos, skype, ipad technology, enhanced powerpoint, discussion boards, and online trainings in their classes.

- b. Enhanced Culture for High Achieving Students
  - Enhance Centennial Honors College Not applicable.
  - Increase mentorship opportunities between faculty and students

• Allocate new funding and reallocate variance dollars to support University priorities

Variance dollars were used to hire an adjunct faculty member for this fiscal year.

- Identify alternative funding sources
   Faculty are charged with seeking alternative funding sources appropriate to CNED Mission, Goals, and Objectives. A review of findings is conducted at the Annual CNED Faculty Retreat.
- Review academic program costs

The Department Chairperson reviews the academic program costs on a yearly basis.

## BUDGET YEAR Fiscal Year 2013

## Major Objectives and Productivity Measures for FY13

- 1. List the most important goals and objectives the division will pursue in FY13, and how these actions will be measured/ assessed.
  - a The development of the WIU-QC Counseling Center for Children, Adults, and Families at the new Riverfront Campus is a priority for CNED. The progress toward this goal will be assessed during the Phase II Campus Steering Committee meetings and Labs sub-committee meetings. Furnishings appropriate to a training Center will need to be purchased and a clinic director hired along with support staff. Additionally, technology specifications to meet the needs of the Center will be assessed (Attachment C and D). This goal will be measured by the actual funding of the Center.
  - b. Another priority for CNED is the hiring of new faculty to replace one retired faculty and eventually one retiring faculty (Attachment C). This goal will be measured by the actual hiring of new faculty.
  - c. The continued efforts to expand recruitment of qualified students to CNED is also a priority. Receipt of funding for recruitment and application and acceptance numbers will be used for assessment purposes (Attachment C).
  - d. Finally, a priority for CNED would be to permanently increase one of our 8-month graduate assistant positions to a 12-month graduate assistant position. This goal will be measured by the approval of this changes (see Attachment C).
- 2. Of the objectives identified above, please indicate which are directly related to Strategic Plan action items.
  - a. Objective a directly relates to Strategic Plan Goal a: Enhanced Learning Culture (maintain rigor and high

2. New Operating/ Base Resources Not Included in #1.

Complete an FY13 Budget Request form (Attachment C) for each new operating/ base fund request not associated with new academic program development requests identified in #1 above. Also, please include any previous unfunded requests which remain as priorities.

3. Facilities Requests

Complete an FY13 Budget Request form (Attachment D) for each facility enhancement request over \$100,000.

Summary New Fund Requests

- 1. Identify, in priority order, requests for additional funding in a spreadsheet (Attachment E). Include all funds requested for new academic programs (#1), operating/ base (#2), and facilities (#3).
- 2. On this spreadsheet, please be sure to indicate whether you are seeking one-time or continuous funding. If you are seeking continuous funding, identify whether it is for a period of years or a permanent base increase.

Scholarly/Professional Activities

1. For the calendar year January 1, 2011 to December 31, 2011, provide the total number of scholarly/ professional activities in your area for the following categories:

#### (see Appendix)

a	Book publica	tions 0	
b.	Chapter/ mor	nograph/refereed article publications 4	
C.	Creative activ	ities 5	
d.		resentations ference presentations 18 rnational 0	
ATTAC	CHMENT A CHMENT B CHMENT C CHMENT D	Accountability Report for Program Support   FY12 Not applicable.  Request for New Academic Degree/Option/Certificate/Concentration Development   FY13 Not applicable.  Budget Request   New Operating/Base Resources   FY13 See attached.  Budget Request   Facilities over \$100.000   FY13 See attached.	)

ATTACHMENT E Summary New Funding Requests FY13 See attached.

## ATTACHMENT C

# Western Illinois University

Budget Request | New Operating/Base Resources | FY13 Note: Use Attachment B for new academic degrees/options/certificates/concentrations.

1. Unit Submitting Request: Counselor Education (CNED)

Priority Number \_\_\_\_\_

2. Provide a short title of the initiative/ project proposed for incremental funding.

Landro technology package from IRISTechnologies Inc for the counseling center in Phase II. This is a one-time purchase of \$105,004.00 plus continuous funds for ongoing maintenance, service, and updates of \$5,000.00/ year.

Necessary furnishings for the new counseling center in Phase II for FY13. This is a one-time purchase of \$10,000.

Clinic Director for the new counseling center in Phase II beginning FY14. This is for continuous funds starting at \$71,628.00/ year.

Support Staff worker for the new counseling center in Phase II beginning FY14. This is for continuous funds starting at \$26,400.00/ year.

Replacement of faculty outdated computers with one Dell Desktop and one MacBookPro Laptop. This is a one-time purchase of \$2,827.00 plus continuous funds for additional replacements and updates of \$3,000.00/ year.

Two Sony VRDMC6 DVD irect DVD Recorders to replace antiquated recorders used in training plus updated wiring and mechanisms and audio recorders that work with modern technology. This is a one-time purchase of \$581.59.

Child Therapy with the Experts: 11 DVD Series to be used in training from psychotherapy.net. This is a one-time purchase of \$1,459.95.

Hiring of one assistant professor to replace retired full professor

# ATTACHMENT D

# Western Illinois University Budget Request | Facilities Over \$100,000 | FY13

1. Unit submitting request: Counselor Ed	ducation (CNED)		Priority Number
<u>Plan</u> .			tatement, or <u>Strategic</u>
The WIU-QC Counseling Center for	or Children, Adults, and	d Families will provi	de a dinical laboratory teaching
students, but will also provide direct A tentative schematic of the Center	•	l upon a sliding fæs	ocale to members of the community.
WIU-QC Phæe	II Counseling Suite bæ	sed on Holabird & F	Root Design
Student Work and Meeting Room with Computer Stations	Individual/ Couple Counseling Room	Observation Room	Waiting Room

## ATTACHMENT E

# Western Illinois University Summary New Funding Requests FY13

Unit: Counselor Education (CNED)

New Academic Degree/Option/Certificate/Concentration Development

İ	0
	0
	0
	0

## New Operating/Base Resources Not Associated with New Degree/Option/Certificate/Concentration Development

Landro technology package	105,004	0	5,000
Replacement of faculty computers	2,827	3,000	0
Hiring replacement faculty	0	53,721	0
Sony DVD Recorders, updated wiring, and audio technology	582	0	0
Child Therapy training series	1,460	0	0
Clinic Director	0	0	71,628
Support staff for clinic	0	0	26,400
Graduate Assistant supplement to 12 months	0	3,680	0
Furnishings for new counseling clinic	10,000	0	0

Facilities over \$100,000

#### Appendix

#### Evaluation of Scholarly/ Professional Activities Quality and Quantity of Activity

## Chapter/ Monograph/ Refereed Article Publications

- Harrawood, L. K., Parmanand, S. P., Wilde, B. J. (2011). Experiencing emotion across a semester-long family role-play and reflecting ream: Implications for counselor development. The Family Journal, 19(2), 198-203.
- Newgent, R. A., Higgins, K. K., Belk, S., Nickens Behrend, B. A., & Dunbar, K. A. (2011). Psychosocial prevention education: A co

- Nikels, H.J.(2011) What School Counselors can Do for Kewanee Schools. Kewanee Administrator In-service, Kewanee, IL
- Nikels, H.J.(2011) Identifying and Assisting Grieving Students. Annawan Community Schools Faculty and Staff Inservice. Annawan, IL
- Nikels, H.J., Alexander-Albritton, C., & Parmanand, S., Glazier, J. (November 2011). Mentoring: Lessons Learned.
- Nikels, H.J., Christy, R., Lavin, A., Rico, C., Riley, S., and Roisen, L., (2011). Online safety: Keeping students safe. Kewanee High School: Student Training. Kewanee, IL
- Olson, A., Mindrup, K., Glazier, J. and Nikels, H. (2011) Hope in Providing a Safe Environment: Ways to Identify and Prevent Gay, Lesbian, Bisexual, and Transgendered Suicides and Crises In Schools presented for Quad Citians Affirming Diversity. Quad City Youth Conference Moline, IL.

A phenomenological exploration of dual career gay and lesbian couples. The Society for Humanistic Psychology Annual Conference. Chicago, III.

- Parmanand, S. P. (2011).

  grounded theory. Association for Counselor Education and Supervision Conference. Nashville, TN.
- Parmanand, S. P., Binkley, E. E, Wilde, B. J., McCaughan, A. M., & Kleist, D. M. (2011). Learning through Landro-based supervision: A grounded theory. American Counseling Association Conference. New Orleans, LA.
- Smith, T., Parmanand, S. P. (2011). Breakthrough interventions to achieve balance at work and home. Attending to the needs of our students. Association for Counselor Education and Supervision Conference. Nashville, TN.