Return form to: Financial Systems Administration Sherman Hall 2**20**

Business Services Request for Batch Email

| Date: | |
|---|----------|
| Contact Person: | |
| Department: | |
| Phone: | |
| State the purpose of this request (enclose sample of proposed email): | |
| | |
| Description of target population: | |
| | |
| | |
| | Approved |
| ([H Dir of 3 H U V R Q Q H O) L Q D Q F L D O \$ I I Date V | Yes / No |
| \$W RVIP for % X G J H W) L Q D Q F H &) 2 Date | Yes / No |